



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday April 2, 2014  
REGULAR MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call business meeting to order – 7:00 p.m. by President Simon

Pledge of Allegiance – Led by President Simon

Roll Call – All Present

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. AREA AGENCIES REPORTS / PRESENTATION**

**1 Sheriff's Office Report**

**Deputy Scheftner** – Provided the law enforcement report for the month of March. There was discussion between the General Manager, the Board and Deputy Scheftner.

**Crime Prevention Specialist Fontenot** – Provided additional details regarding item C-1. There was discussion between the Board and Crime Prevention Specialist Fontenot.

**2. CHP Report**

**Officer Thomas** – Provided an update of the services to the Town of Discovery Bay.

**3. East Contra Costa Fire Protection District Report**

None

**4. Supervisor Mary Piepho, District III Report**

**Field Representative Cornell** - Provided an update of several projects surrounding Discovery Bay.

**D. COMMITTEE/LIAISON REPORTS**

**1. Trans-Plan Report** – No Report

**2. County Planning Commission Report** – No Report

**3. Code Enforcement Report** – Director Wiesen provided an update regarding D-3.

**4. Special Districts Report\*\*** - No Report

*\*\*These meetings are held Quarterly*

**E. PRESENTATIONS**

None

**F. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

**1. DRAFT minutes of previous special meeting dated March 19, 2014**

**2. DRAFT minutes of previous regular meeting dated March 19, 2014**

**3. Approve Register of District Invoices**

**Motion by:** Director Pease to approve the Consent Calendar

**Second by:** Director Graves

**Vote:** Motion Carried – AYES: 5, NOES: 0

**G. BUSINESS AND ACTION ITEMS**

**1. National Pollutant Discharge Elimination System (NPDES) Draft Permit Review**

**General Manager Howard** – Provided details regarding item G-1.

**District Engineer Harris** – Provided additional details regarding item G-1. There was discussion between the General Manager, the Board, and the District Engineer.

**H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

None

**I. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

None

**J. MANAGER'S REPORT**

None

**K. GENERAL MANAGER'S REPORT**

None

**L. DISTRICT LEGAL COUNSEL REPORT**

**Legal Counsel Attebery** – Reminder of evaluations due for the General Manager.

**M. COMMITTEE UPDATES – Discussion and Possible Action**

None

**N. CORRESPONDENCE – Discussion and Possible Action**

1. R – Byron Municipal Advisory Council meeting minutes dated February 20, 2014

**O. PUBLIC RECORD REQUESTS RECEIVED**

**P. FUTURE AGENDA ITEMS**

1. Reclaimed Water Grants Research

**Q. ADJOURNMENT**

The meeting adjourned at 7:45 p.m. to the next regular meeting dated April 16, 2014 starting at 7:00 p.m. on 1800 Willow Lake Rd.

//cmc – 04.04.14

<http://www.todb.ca.gov/content/agenda-and-minutes/>